

Dear Parents/Carers

We hope that you are enjoying the summer holidays. Soon all children will be returning to school and we are really looking forward to welcoming everyone back.

You will have seen our message before the summer holidays concerning start times and end times of the school day for each class, together with arrangements for after school care.

During the last few weeks, we have been looking at the latest Government guidance together with the risk assessment for re-opening in conjunction with the local authority. All the information you need is now on the website using this link

<http://moorfieldprimaryschool.co.uk/key-information/return-to-school-covid19>

Please make sure that you check the start and finish times for your children.

The Government have also issued guidance for parents and have published a website with more information that you might like to look at. You can read more about this here:

<https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-in-the-autumn-term>

WRAPAROUND CARE

Breakfast Club

There is no need to book, but registration may take a little longer, so please allow more time. Once in school, children will sit with other children from their class.

More Moorfield

We have had to temporarily remove the flexibility of our booking system for More Moorfield based on current guidance. More Moorfield sessions must now be booked in advance. Cut off for bookings will be 3pm on the Friday before the week that the care is needed. No further bookings will be taken after this time and without a booking, you will receive a phone call asking you to collect your child.

Booking forms are attached to this email for your use. You can email your booking to sue.hedges@taw.org.uk or tracey.perrin1@taw.org.uk **BOOKINGS FOR WEDNESDAY 2ND SEPTEMBER TO FRIDAY 4TH SEPTEMBER MUST BE WITH US BY MONDAY 31ST AUGUST LATEST**

- More Moorfield for infants will be in the demountable classroom – infants should be picked up from the demountable side door as normal.
- More Moorfield for Years 3 and 4 will be in Base 2
- More Moorfield for Years 5 and 6 will be in Base 1

Children will be picked up outside the classroom door (for those not familiar with the classroom names, these are the two classrooms nearest to the allotments)

Activity Clubs

Activity clubs must be booked in advance. If you do not book your child in, then you will receive a call to pick your child up. It is important that you book your child in from the first week of the half term as there will no longer be an opportunity to join in half way through.

Infants activity clubs will be dismissed from the Reception side gate.

Junior activity clubs will be dismissed from the main entrance.

Communication with school

In line with current regulations , we have to limit the amount of visitors in school. Therefore , the office will not be open to take queries, but you can communicate with school in several ways.

- Send a note in with your child or write in the diary if it is information for the class teacher.
- Phone the office and leave a message and someone will get back to you.
- Email sue.hedges@taw.org.uk
- If you are sending through a booking for More Moorfield, please email tracey.perrin1@taw.org.uk

We appreciate that dealing with your query may take a little longer than normal, so thank you in advance for your co-operation and patience with this.

Questionnaire

We are aware that on September 2nd, many children will be returning to school for the first time since March. With this in mind, we will be sending a separate email for those families who this applies to , to collect information that we may need in preparation for their return.

Social Distancing

Please adhere to current social distancing regulations while on site. At the moment this means that you should stand 2m away from another person while waiting to pick up your child.

We must ask that you don't congregate in groups on the school site and leave immediately after you have picked up your child.

In accordance with the guidance, staggered start and finish times have been introduced to ease the amount of people on the school site.

Car Park

Please remember that the car park will be closed at peak times and only open for Breakfast Club drop off and After School pick up.

Cleaning

We would like to let you know that the school will be deep cleaned later this week in preparation for the return of the children. In addition to this we have increased cleaning hours to include an additional clean at lunchtime.

We hope that you find the information on this email clear and easy to understand.

However, there is a lot of information and so if you do have any queries, please email sue.hedges@taw.org.uk in the first instance.

In the meantime, please enjoy the rest of the holidays with your children and the whole team at Moorfield are looking forward to seeing you all again when school begins on September 2nd.

Best Wishes

Ian Bussey
Headteacher