



# **Charging Policy**

## **Moorfield Primary School**

**Date of Policy**  
**Date of Review**

**March 2018**  
**March 2021**

## CHARGING POLICY

### **Introduction**

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.

### **Voluntary contributions for activities as part of the Curriculum**

When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, the child is still allowed to participate fully in the trip or activity as long as parental consent has been given. If appropriate funds allow, the school may pay a proportion of the costs in order to support a visit. Parents have a right to know how each trip is funded. Pupils in receipt of Pupil Premium will have the full cost of these trips or visits paid from the Pupil Premium grant.

### **Music Tuition**

All children study music as part of the normal school curriculum. We do not charge for this. Extra –curricular clubs may incur a charge. There is also a charge for individual or group music tuition if this is not part of the National Curriculum.

We give parents information about additional music tuition at the start of each academic year. Parents pay the music teacher, with the rate and terms and conditions agreed in advance. Pupil Premium Children are entitled to receive music lessons funded from their pupil premium grant.

### **Swimming**

The school organises swimming lessons for children in Years 3/4 and Years 5/6 during the Autumn Term. Lessons take place in school time and are part of the National Curriculum. These are provided by the Local Authority and no charge is made for it. We inform parents when these lessons are to take place and ask for their written permission for their child to take part in these. The transport cost to the swimming pool is met by the school.

### **Optional Extra Activities**

(Activities which take place wholly or mainly outside school hours and are not required to fulfill statutory duties relating to the National Curriculum or Religious Education).

It is the governor's policy to charge for such activities organized by the school. The basis for calculating the charge will be proportionate for each participating pupil for travel, board and lodging, materials, books, equipment, entrance fees and insurance.

The following is a list of additional activities organised by the school, which require voluntary contributions from parents. This list is not exhaustive:

- Sporting activities which require transport expenses;
- Outdoor education activities
- Visits to the theatre
- Musical events

### **Activities not run by the School or LA**

When an organization acting independently or out of the school or LA arranges an activity to take place during school hours and parents want their children to join the activity, such organisations may charge parents.

### **Residential Visits**

The school organises annual residential visits for children in Year 2,3,4,5 and Year 6. The cost of this trip includes board and lodging, transport, materials, entrance to any sites visited and charges for any activities to be experienced.

Parents will be given the option of a payment plan to spread the cost of the residential visit. As this is an addition to the curriculum, all costs must be met by parents. Children who are in receipt of Pupil Premium will have the full cost of the trip met by the Pupil Premium Grant. The school will also look to support parents who are experiencing financial difficulty who may not be eligible for Pupil Premium. This is at the discretion of the Headteacher and is confidential.

### **Breakages and Fines**

The Governors reserve the right to ask parents to pay for the cost of replacing any item such as:

- Broken windows
- Defaced, damaged or lost text books
- Replacement reading or homework diaries
- Any item damaged as a result of inappropriate pupil behavior

### **After School Clubs/Breakfast Clubs**

The school charges a fee for children to attend these clubs. This fee broadly meets the expense that the school incurs, the most significant of which is staffing and equipment. Any surplus money generated is put towards resources which further enhances the provision offered.